

Wellington Town Council

Town Mayor
Cllr U. Ahmed



Town Clerk
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MINUTES OF POLICY & RESOURCES COMMITTEE MEETING HELD ON 6th May 2025 at CIVIC OFFICES COMMENCING at 7.00pm.

Present

Cllr. Davis – Deputy Chairman	Cllr. de Launey	Cllr. McGinn	Cllr. Cook	Cllr. Pierce
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Also in attendance: Cllrs Gorse, Holding, Snell, Karen Roper CEO/Town Clerk and one member of the public.

- 132/24 Welcome** – In the absence of the Chairman – Deputy Chairman Cllr Davis chaired the meeting.
- 133/24 Apologies for absence** – Apologies were received from Cllrs. Luter and Carter.
- 134/24 Declarations of interest** – No declarations of interest were declared on any item on the agenda at this point in the meeting.
- 135/24 To approve the minutes and Confidential minutes of the meeting held on Tuesday 1st April 2025.** The minutes were proposed as a true and accurate record by Cllr de Launey and he was seconded by Cllr Cook. The following members voted in favour Cllrs, McGinn, Cook, Davis, Pierce and de Launey there were no abstentions and no votes against.
- 136/24 Matters Arising –**
- Library** – The CEO/Town Clerk reported on the current position listing the unresolved issues and reporting additionally that the top lift is out of order. The Clerk said quotations were being sought for the maintenance and repair of the lift. Members instructed the Clerk to approach the Borough as they should have responsibility for the repair. Cllr Gorse said this is a Health and Safety issue for disabled access and pushchair users. Cllr Davis said some lifts are weight sensitive and we may need to have explanatory signage installed. It was noted that level access is available via the side staff entrance if required. Members further agreed that the transfer paperwork would not be signed until all matters were resolved.
 - Vehicle** - The Clerk said the repair quotation and some further information had been sent to the insurance company.
 - Sids** - The CEO/Town Clerk reported that Highways had now agreed to fund installation of posts for the sids in their current locations which are:
 - **2 x Holyhead Road**
 - **1 x Haygate Road**
 - **1 x Whitchurch Drive**Cllr Snell said this takes away any flexibility to move the sids to new locations. Members discussed other locations where they would like to see sids installed. Cllr Davis said other parishes have to pay to install posts so we would need to take this into account if the numbers of units are to be increased. Cllr Davis proposed to accept the offer to install posts for our sids in their current locations, he was seconded by Cllr McGinn. The following members voted in favour, Cllrs, McGinn, Cook, Davis, Pierce and de Launey there were no abstentions and no votes against.

- d) **Community Governance Review** - The CEO/Town Clerk confirmed the Council's submission had been circulated to all members and sent to the Borough in time for the closing date of 14th April 2024.
- e) **Annual Assembly and Annual Meeting-** The CEO/Town Clerk said all arrangements were on track but there was a problem with the manufacture of the Mayoral memorial board although delivery had been promised in time for the meetings.
- f) **Brass Band** – The CEO/Town Clerk reported the Brass Band were pleased with the contribution offer towards their new uniforms from the town council.

137/24 **Finance Reports**

- a) **To agree reports for April 2025** – Cllr Pierce proposed acceptance of the reports marked a & b on the agenda for April 2025, she was seconded by Cllr de Launey. The following members voted in favour Cllrs, McGinn, de Launey, Pierce, Cook and Davis, there were no abstentions and no votes against.
- b) **Contract for HR Services** – The Clerk said she had brought this item back to members to clarify that the agreement is for a three year duration. Cllr de Launey proposed acceptance of the three year agreement, he was seconded by Cllr Davis. The following members voted in favour Cllrs, Pierce, McGinn, de Launey, Cook and Davis, there were no abstentions and no votes against.
- c) **Internal Audit Report** – Cllr McGinn said he was happy with the report stating it was positive and offered helpful recommendations. Cllr Davis this was a positive outcome which showed how far we had come in improving our records. Cllr de Launey said the report marked us down on just 2 points that were easily remedied. Members asked that the RFO be congratulated. Cllr. de Launey proposed to recommend acceptance of the report to Full council, he was seconded by Cllr McGinn. The following members voted in favour Cllrs, McGinn, de Launey, Pierce, Cook and Davis, there were no abstentions and no votes against.

138/24 Dawley Road Bus Shelter – The CEO/Town said she had requested a quotation for the removal of the dilapidated bus shelter and had not received it yet. Cllr Davis proposed the shelter is removed as soon as possible because of the health and safety risk; he was seconded by Cllr Cook. The following members voted in favour Cllrs, McGinn, de Launey, Pierce, Cook and Davis, there were no abstentions and no votes against. Members suggested once the shelter had been removed that an approach should be made to the Borough for a replacement as the stop was still in use.

139/24 Next Meeting Date – was agreed as Tuesday 3rd June 2025

140/24 Closure of the meeting – Cllr de Launey proposed closure of the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972 to discuss items 8. a-c on the agenda. He was seconded by Cllr Davis and the following members voted in favour Cllrs, Pierce, McGinn, de Launey, Cook and Davis, there were no abstentions and no votes against

The member of the public left the meeting.

Chairman.....3rd June 2025